

Nancy A. Tate, Ed.D.

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Professional Experience

WASHBURN UNIVERSITY

Associate Vice President for Academic Affairs

2004–2019

- Supervising academic support departments
 - Center for Community and Civic Engagement
 - International Programs
 - Mulvane Art Museum
 - KTWU – Public Broadcasting
 - Leadership Institute
 - Academic Advising
 - Honors Program
 - Office of Scheduling and Graduation
- Preparing the budget, monitoring expenditures, and reallocating resources for the Academic Affairs direct reports
- Supervising the creation of Academic Affairs publications including the annual University Catalog and the Faculty Handbook
- Overseeing the academic credentials of all adjunct faculty of the University
- Serving as liaison for software system implementation
- Leading academic assessment and accountability initiatives
- Handling student concerns
- Serving as the Higher Learning Commission liaison for the university accreditation process and primary coordinator of two ten-year reaccreditation self studies

Acting Dean, School of Applied Studies

2012-2013

- Directing and supervising five academic departments
- Assisting programs with national accreditation site visits
- Overseeing staffing, budget, faculty development, curriculum development, and facilities management
- Conducting annual evaluations of chairpersons
- Overseeing the promotion and tenure process for all School faculty
- Developing relationships with external constituents

Acting Vice President for Academic Affairs

2010

- Providing leadership to all academic units reporting to Academic Affairs (Arts and Sciences, Applied Studies, Nursing, Business, Law, Washburn Tech)
- Representing the interests of the academic units of the university on the President's executive staff
- Representing Academic Affairs at community events.
- Serving as a liaison to faculty on governance issues
- Maintaining the integrity of all academic units
- In collaboration with faculty and administrators, establishing and implementing the academic vision for the university

Associate Dean, College of Arts and Sciences

1999-2000, 2002-2004

- Assembling departmental budget requests (19 departments) and administering the College of Arts and Sciences departmental salary plans:
- Preparing the budget, monitoring expenditures, and reallocating resources for the College of Arts and Sciences
- Overseeing the selection and reimbursement process for all adjunct faculty in the College
- Coordinating and reimbursing College of Arts and Sciences faculty travel
- Providing accurate and timely information in reports regarding the College
- Supervising the creation of the line schedule of course offerings every semester
- Serving as liaison for the Enterprise-wide software schedule development

Interim Dean, College of Arts and Sciences

2000-2002

- Directing and supervising nineteen academic departments
- Assisting programs with national accreditation:
- Overseeing staffing, budget, faculty development, curriculum development, and facilities management
- Conducting annual evaluations of chairpersons
- Supervising the departmental program review process
- Overseeing the promotion and tenure process for all College faculty
- Developing relationships with external constituents
- Promoting the College of Arts and Sciences within the University and with the external community

Chairperson and Associate Professor of Computer Information Sciences

1993-1999

- Teaching computer courses
- Handling administrative details (budget, scheduling, planning, personnel management) for department of four full-time faculty and twelve to fifteen adjunct instructors
- Conducting university, community, and professional service
- Performing scholarly activity to maintain currency in computing

Assistant Professor of Computer Information Sciences

1985-1993

- Tenured – 1991; Promoted to Associate Professor - 1992
- Teaching three to four computer courses each semester
- Serving as Associate Chair of Computer Information Sciences under combined Department of Mathematics, Statistics, and Computer Information Sciences
- Conducting university community, and professional service
- Performing scholarly activity to maintain currency in computing

OKLAHOMA STATE UNIVERSITY

Lecturer in Information Processing

1984

- Teaching introductory data processing courses
- Teaching business programming courses
- Teaching Systems Analysis and Design courses

Education

Oklahoma State University, Stillwater, OK

- Doctor of Education in Business Education, 1983
 - Areas of Emphasis: Information Processing (Precursor to Management Information Systems), Training and Development
 - Dissertation: The Relationship Between Personality Characteristics and Job Satisfaction of Selected Computer Programmers

Pittsburg State University, Pittsburg, KS

- Master of Science in Educational Psychology, 1979

University of Kansas, Lawrence, KS

- Bachelor of Science in Education, 1975
 - Major: Spanish
 - Graduated with High Distinction

Neosho County Community College, Chanute, KS

- Associate of Arts, 1972

Key Professional Activities

University Service

Service on various Department, College/School, University Committees (C=Chair)

University Standing Committees

- International Education
- Medical Withdrawal (C)
- General Education (C)
- Interdisciplinary Studies (C)
- Research Grants (C)
- Major Research Grants (C)
- Academic/Sweet Sabbatical Awards (C)
- Assessment
- Probation and Reinstatement (C)
- Academic Calendar (C)
- Curriculum Development Grants
- Faculty Development Grants (C)
- Technology Steering Committee
- University Behavioral Assessment Team
- Washburn Information Systems Advisory Committee

University Major Initiatives Creation/Implementation Committees

- Washburn Transformational Experience
- General Education Revision
- Washburn 150 Planning
- Vision 2022

- First Year Experience
- Data Management
- Web Redesign
- Classroom Furniture Upgrade Project
- Morgan One-Stop Building Project
- Mulvane Art Building Project
- Quality Assurance Working Groups (6 groups)

University Ad Hoc Committees

- Higher Learning Commission OASIS Team – Assessment
- Washburn Institute of Technology Transition (C)
- State Affiliation
- Intellectual Property Policy (C)
- Executive In Residence
- Faculty Handbook Revision
- Faculty Handbook Revision Roles and Responsibilities Subcommittee (C)

Honors

- Lila Day Monroe Award (2014) Recognizes women who have distinguished themselves as teachers, instructors, administrators, or benefactors at Washburn University
- Mana De Topeka Education Award (2012) Recognizes service to the Latino community in different categories.
- Neosho County Community College Distinguished Alumna Award (1999)

Community/Professional Service

- Annual Meeting Higher Learning Commission, Chicago, IL. 2009. "Singing the Mission Together: Engaging the Campus Community in the Self-Study Process". Laura A. Stephenson and Nancy A. Tate
- Focus Group – Auburn-Washburn Public School District (2003)
- Technology Expert – Auburn-Washburn Public School District
 - USD 437 Charter School Committee (1997-1998)
 - USD 437 Technology Planning Committee (1995-1997)
- Ninth International Conference for Society for Information Technology and Teacher Education, Washington, DC. 1998. "Catching Elementary Educators Up in the Web". Nancy A Tate
- National ACM Conference, Kansas City, MO. 1992. Focus Group Panel Participant, "Microcomputer Concepts and Applications Course".
- Technology Training
 - Brewster Place Retirement Community (1997, 1998)
 - Wanamaker Elementary School Parents and Students (1997, 1998)
 - K-6 Web Development Seminar – Wanamaker Elementary School (1997)